



Billingshurst Primary School
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22nd September 2016

Dear Parents and Carers

Parent Consultations Autumn Term 2016

Every term we invite you to spend quality time with teachers to celebrate your children's progress and to discuss future targets and next steps of learning. This year we have two evenings with Tuesday's parents' evening running later to accommodate parents who work, or have a long way to travel back from work. If you are able to, please make an earlier appointment and leave the later ones free for those who need them. Appointments will be 10 minutes long.

Tuesday 18th October - Parent Consultations 4.00-7.30 pm
 Thursday 20th October - Parent Consultations 3.30-5.00 pm

Your child is encouraged to participate in the discussion and we would like them to attend the meeting. There will be time before and after your appointment for your child to show you their work.

Please complete the top half of the slip below stating your preferences and return the whole slip to your child's class teacher.

Yours sincerely

Helen Williamson
 Headteacher

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Parent Consultations Autumn Term 2016

Child's name: Class:

Sibling(s) Name(s): Class(es):

I would like an appointment on:-

Tuesday 18th October - Parent Consultations 4.00-7.30 pm
 Thursday 20th October - Parent Consultations 3.30-5.00 pm

(please delete as appropriate)

Signed: (Parent/Carer) Date:



Parent Consultations Autumn Term 2016

Dear

An appointment has been made for you on at pm

..... Class Teacher Date

