



**Billingshurst Primary School**  
**Headteacher : Helen Williamson BSc (Hons) MA**  
 Station Road, Billingshurst, West Sussex RH14 9RE  
 Tel: 01403 782789 Fax: 01403 783124  
 e-mail: [office@billingshurstprimary.org.uk](mailto:office@billingshurstprimary.org.uk)  
 website: [www.billingshurstprimary.org.uk](http://www.billingshurstprimary.org.uk)

6<sup>th</sup> September 2018

Dear Parents and Carers

**INDIVIDUAL SCHOOL PHOTOGRAPHS –**  
**WEDNESDAY 26<sup>TH</sup> SEPTEMBER 2018 – Rec, Yrs 1, 3**  
**TUESDAY 2<sup>ND</sup> OCTOBER 2018 – Yrs 2,4,5,6**  
**TUESDAY 9<sup>TH</sup> OCTOBER 2018 – SIBLINGS TOGETHER**

We have arranged for all children to have their individual school photograph taken on the above dates.

Pupils are being photographed individually as we are linking your child’s photograph to their record on our SIMS Database again this year. For this reason you will notice that we have three days for photographs, individual pupils on 26<sup>th</sup> September and 2<sup>nd</sup> October and an extra day for siblings on 9<sup>th</sup> October. This way you have the choice to have siblings photographed together as well as individually.

If your child has a sibling(s) in school, and you wish them to be photographed together, could you please complete details below accordingly. **You only need to return this form if you have more than one child in school and you wish them to be photographed together.**

Please return this form no later than **Wednesday 3<sup>rd</sup> October, 2018**. If we do not receive this form back your children will not be photographed together.

Many thanks for your co-operation.

Yours sincerely

Helen Williamson  
 Headteacher

-----  
**INDIVIDUAL SCHOOL PHOTOGRAPHS –**  
**WEDNESDAY 26<sup>TH</sup> SEPTEMBER 2018 – Rec, Yrs 1, 3**  
**TUESDAY 2<sup>ND</sup> OCTOBER 2018 – Yrs 2,4,5,6**  
**TUESDAY 9<sup>TH</sup> OCTOBER 2018 – SIBLINGS TOGETHER**

Child’s Name: ..... Class: .....

Child’s Name: ..... Class: .....

Child’s Name: ..... Class: .....

Signed: ..... (Parent) Date: .....

