



Billingshurst Primary School
Headteacher : Helen Williamson BSc (Hons) MA
Station Road, Billingshurst, West Sussex RH14 9RE
Tel: 01403 782789 Fax: 01403 783124
e-mail: office@billingshurstprimary.org.uk
website: www.billingshurstprimary.org.uk

23rd March 2018

Year 6 Trip to Blackland Farm

Dear Parents/Carers,

Our residential is fast approaching and will be soon be upon us. Attached to this letter are some forms that we require to be filled in by parents and children and also a kit list that gives suggestions of what your child will need to bring with them.

To be completed are the Blackland Farm medical questionnaire, a photo permission form and a code of conduct which sets out our expectations of behaviour. We understand that the medical form is being completed early and that it may be necessary to make amendments to this nearer the time. You will have the opportunity to do this at a meeting in the next term.

In order to be able to collate this information and use it for necessary risk assessments, we would ask for these forms to be returned by **Thursday 29th March.**

If you have any questions or concerns, please do not hesitate to contact us.

Yours sincerely,

Year 6 team

