



Billingshurst Primary School
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28th September 2017

Dear Parents/Carers,

Visit to Newhaven Fort, East Sussex

As part of our topic about **War and Peace**, we have organised for Year 6 to visit **Newhaven Fort** on **Monday 9th October** to explore the grounds and tunnels and visit exhibitions based on Dieppe and D-Day and the Home Front. We plan to leave the school at 9.00am and will return to school by 3.20pm

For our visit the children will need:-

- A packed lunch carried in a plastic bag so that it can be disposed.
- Two drinks (no fizzy drinks or drinks in glass bottles please)
- To wear their full school uniform and bring a coat as they will be outside all day.

If your child normally has a hot school meal, this will need to be cancelled for this day. **Those children who are eligible for free school meals will receive a packed lunch**, however you may wish to supplement this.

We are asking for a voluntary contribution of £10.00 to cover the cost of the trip. We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please speak in confidence to Mrs Brotherton in the school office. Although the contribution is voluntary, it should be pointed out that the visit will not take place unless all parents, who are able, are willing to contribute. It should also be stressed that if a family were unable to contribute, and the trip were still to proceed, no child within the year group for whom the trip is intended will be disadvantaged and be left out of the activity.

The children may bring up to £3.00 pocket money if they wish to buy something in the gift shop. We ask for this to be in a named envelope or purse and it will be the responsibility of the child to keep it safe.

Please return payment and the consent form by Monday 2nd October. Where possible, please use ParentPay to make this contribution and to give your consent online. Please ask at the office if you need help or have lost your activation letter.

We now keep an annual pupil medical consent form in the office and a copy of this will be held by the trip leader. If you have not completed a medical form or your child's medical circumstances have changed please request an update form from the office.

Yours faithfully,
The Year 6 Team



Newhaven Fort Year 6 School Visit
Consent Form for Parents NOT paying on line

Name: Class:.....

- My child will be attending the above trip and I enclose £.....*
- My child will not be attending the trip

Signed:.....

(*Please make cheques payable to Billingshurst Primary School)

We will also be looking for parent helpers for the day of the trip. If you are able to help on the day and have the necessary clearance please let your child's teacher know as soon as possible. This is to enable us to complete the necessary paperwork.

