



Billingshurst Primary School
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18th November 2015

Dear Reception Parents/Carers

RECEPTION NATIVITY PLAY

Further to our letter yesterday, unfortunately, using Parentpay to request tickets is now not a viable option. Therefore Parent/Carers will need to request tickets using the form below. Please accept our apologies for causing any inconvenience.

As stated in yesterday's letter the Nativity will be held on Wednesday 7th December at 2.15 pm and Thursday 8th December at 9.45 am in the KS1 Hall. We anticipate the performance will last approximately 30 minutes. Please be seated 10 minutes before the performance starts.

Places will be allocated on a first come, first served basis and unfortunately restricted to 2 seats per family at one performance only as space is limited for safety reasons and we ask that no younger siblings attend. Tickets will not be sent home but a list compiled and ticked off at the entrance to the performance.

Please complete the form below and return it to school **by 4 pm on Friday 2nd December 2016**. We cannot guarantee you will be allocated tickets for your preferred day, though we do our best to give you tickets for the day you have asked for.

If you order places but later decide you have some 'spares', please let the school know as there may be a waiting list. If you wish for extra places, should these become available, please let the office know and we will allocate them in the last few days before the performance.

Yours sincerely

Helen Williamson
 Headteacher



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BILLINGSHURST PRIMARY SCHOOL

RECEPTION NATIVITY PLAY

Name of Child: Class:

I would like tickets for:-

No. of Tickets

Wednesday 7th December 2016 – 2.15 pm

1/2

Thursday 8th December 2016 – 9.45 am

1/2

(Please delete as appropriate)

If there are spare tickets available, I would like another ticket(s).



Winner - Friend of the Environment Award 2011
BILLINGSHURST PRIMARY SCHOOL