



**Billingshurst Primary School**  
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27<sup>th</sup> April 2017

Dear Parents/Carers,

### **Visit to Arundel Castle**

As part of our topic 'Castles', we have organised for Year 1 to visit Arundel Castle on 9<sup>th</sup> May to experience what a castle is like and to be able to see and touch objects that may be found inside. We plan to leave the school at 9.00am and return to school by 3.00pm.

For our visit the children will need:-

- A small back pack to enable them to carry their own possessions.
- To wear their school uniform.
- Waterproof coats (and possibly hats as it is May)
- Sensible shoes (possibly trainers due to undulating ground)

Chartwell's will provide the pack lunches for the children and we will take these with us.

We are asking for a voluntary contribution of £10.00 to cover the cost of the trip. We are grateful that the BPSCA is subsidising the cost of this trip. No money is needed on the day. Although the contribution is voluntary, it should be pointed out that the visit could not take place unless all parents, who are able, are willing to contribute.

**Payment and the completed consent form will need to be returned by Tuesday 2<sup>nd</sup> May. Where possible parents should use ParentPay to make this contribution and to give consent online. Please ask at the office if you need help or have lost your activation letter.**

We now keep an annual pupil medical consent form in the office and a copy of this will be held by the trip leader. If you have not completed a medical form or your child's medical circumstances have changed please request an update form from the office. **Please let us know if your child suffers from travel sickness.**

We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum. If you are in this position and have need of financial assistance, please apply in confidence to Mrs Brotherton in the school office.

It should also be stressed that if a family were unable to contribute, and the trip were still to proceed, no child within the year group for whom the trip is intended will be disadvantaged and be left out of the activity.

Yours faithfully,  
The Year 1 team



## Arundel Castle. Year One School Visit

### Consent Form for Parents

Childs Name: ..... Class:.....

- My child will be attending the above trip and I enclose £10.00
- My child will not be attending the trip

Please let us know if your child is known to get travel sick and if we need to give them medication for the return journey.

Signed:.....

